



Student Application Agreement 2010/2011

Office use only		Country of Birth	
CAS Number		Passport No	
Course Title		Email	
Processed Date		Address	
Personal Details:		Postcode	
First Name		Phone	
Surname		Consultant Name	
Date of Birth		Consultant Company	
Gender		Consultant Contact No	
Nationality		Consultant Email Address	

Terms & Conditions:

1. You must co-operate with all requests for documentation from the admissions team.
2. You must sign the application yourself.
3. You must inform us of any change in your circumstances i.e., change of address, telephone or email.
4. You will not receive any refund of fee's you have paid, if you wish to discontinue the course or withdraw, in case the institute will take legal action to recover the money outstanding.
5. You must produce evidence of qualifications, academic reference, letter from employers detailing date of employment, position held and duties undertaken relevant to the chosen programme, anyone found to have given false information or forged documents will be expelled from the institution or not enrolled and any fees paid will be forfeited.
6. You will not travel later than 24 hours before the latest date to join the course.
7. I understand that if I have not been given written consent to travel after this time I may not be able to register on the course.
8. After arriving in the UK you will be required to register at the institute within two working days (Monday to Friday).
9. If you arrive in the UK and do not attend the registration you may not be refunded.
10. A confirmation of acceptance of studies (CAS) forms part of this agreement and the course that you have been admitted to the course you will be expected to attend, participate and complete.
11. Your consultant, agent or regional office has no authority over change of course.
12. The institute reserves the right to refuse changes of course for international student who have applied through the tier 4 migration systems.
13. If you have misrepresented your level of English you will not be refunded.
14. You must submit all the documents as detailed in the CAS. If you are refused due to submission of incorrect documentation then we may not issue a new CAS.
15. The terms are in addition to any published terms and conditions on our website for further information please contact Leyton College.

"I certify that the information given is correct and I will inform the institute of any changes, I understand that my application will result in a "Student contract" being formed between myself and the Institute and both parties must adhere to terms of the contract. I have received an appropriate initial assessment and guidance from institute staff or a nominated consultant. I give consent for the use the above data in accordance with Data Protection Act 1998 by the institute. "The information I provide will be passed to the UK Border Agency where necessary. The information I provide will be shared with other organizations for the purpose of administration, careers, other guidance, statistical and research purpose. By signing below I acknowledge I have read the terms and conditions here and on the institute website and agree to abide by them"".

Student's Signature: _____ Date: _____

Signed on behalf of the institute: _____ Name: _____ Date: _____